

## **Record of Proceedings**

Minutes of the January 13, 2025, Regular Meeting  
HURON CITY SCHOOL DISTRICT  
BOARD OF EDUCATION

Meeting Number 2025-02

### **Call to Order - Meeting called to order at 6:00 PM**

Mrs. Jody Mast, Board President, called to order the Regular Meeting of the Huron City School District on January 13, 2025, in the Board Conference Room (Tiger Union at HHS) of the Huron City School District Board of Education. The following members responded to roll call:

#### **Roll Call:**

Mrs. Stacey Hartley	Present
Mrs. Stacy Hinnners	Present
Dr. Elizabeth Laffay	Present
Mrs. Jody Mast	Present
Mr. Chris Rager	Present

### **Pledge of Allegiance**

Mrs. Mast led all who were present in the Pledge of Allegiance.

### **Approval of Agenda**

It was moved by Stacey Hinnners and seconded by Chris Rager to approve the regular meeting agenda as presented.

#### **Roll Call:**

Mrs. Hinnners	Yes
Mr. Rager	Yes
Dr. Laffay	Yes
Mrs. Hartley	Yes
Mrs. Mast	Yes

Motion Passed.

25-0006  
Agenda  
Approval

### **Audience/Community Comments** – none

### **Administrative Report**

Grant Bauer reported that the boys' swim team secured victory in the SBC Championship. Meanwhile, the second semester of the school year officially began today. Last Saturday, the mini cheer team delivered a successful performance during the basketball game. Additionally,

rehearsals for the high school musical are now underway in preparation for the spring production.

Dr. Julie McDonald announced that the district received a generous \$10,000 anonymous donation for the Tiger Grant Fund. She also provided updates on revisions to Senate Bill 29, which reduce certain parental notification requirements. Staff members have been assigned cybersecurity training through Simvay, and approximately 80% have completed the mandatory Science of Reading training, which must be finished by the end of the year.

### **Treasurer Financial Update**

We are now six months into the fiscal year and should be at 50% for revenues and expenditures. Here is the current status:

- Revenues for all funds: 44.6% of anticipated.
- General fund revenues: 44.7%.
- Expenditures for all funds: 46.3% of expected.
- General fund expenditures: 44%.

### **Donations**

Donations for December 2024 amounted to \$300, directed to the Huron Athletic Hall of Fame.

### **New Grant Award**

Leah LaCrosse has secured a \$5,000 grant titled "Create, Build, and Learn Science through Engineering" (019-9325).

### **Micro-Purchase Threshold Resolution**

We will be renewing the annual resolution granting authority for purchases with federal funds.

### **Additional Updates:**

- The audit has been successfully completed, with no additional findings or adjustments. However, there was one management comment regarding the account used to purchase laptops with our e-rate funds:
  - The laptops were purchased using the **Emergency Connectivity Fund grant** during fiscal year 2024.
  - These funds were incorrectly expended from **fund 003** instead of **fund 599**.
  - Additionally, no receivable was posted for this grant as of **June 30, 2024**.

The auditors adjusted the financials and notes to address these issues. They included the following explanation in the **Management Letter Comment** on the final two pages of the report:

*"We noticed the District spent funds on laptops during fiscal year 2024 with the Emergency Connectivity Fund grant. The funds were expended out of fund 003 when*

*they should have been expended out of fund 599. There was also no receivable posted for this grant at 06/30/2024. We adjusted the financials and notes. Let us know if you would like support or more details on these adjustments."*

A copy of the audit report should have been emailed to you. If you did not receive it, I have attached a copy for your reference.

- I am continuing to work on the **Capital Spending Plan** with other administrators. I plan to present it during the February meeting.

Dr. James Tatman, Superintendent, addressed the installation of new traffic signage on Maple Ave, which now restricts right-hand turns at Woodlands. He also shared details about the advertised Woodlands walking times, including the available hours and dates, and encouraged staff and community members to participate. Additionally, preparations continue for the upcoming discussion on high school bussing, scheduled for the February meeting.

**Consent Items for Approval:**

It was moved by Elizabeth Laffay and seconded by Stacy Hinnars to approve the following items:

**Approval of Minutes (consent)**

-approve the December 16, 2024 Regular Meeting minutes as presented.

**Treasurer Recommendations for Approval (consent)**

-monthly financial reports for December 2024 as presented.

-the following donations for December 2024:

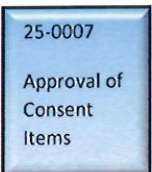
From	Benefactor	AMOUNT
Bill Craig, John and Paul Doyle	Huron Athletic Hall of Fame	<u>\$300.00</u>

-approve new grant: Create, Build and Learn Science through Engineering- 019-9325. \$5,000.00

-approve Micro-Purchase Threshold Resolution

**Superintendent Recommendations for Approval (consent):**

-Second Reading of Huron City Schools Policies



## **NEW POLICIES**

- ACC- Political Commitments
- DAB - General Revenue Fund Cash Balance
- JEDC - Religious Expression Days

## **NEW EXHIBIT**

- EBCE-E - Acknowledgment of Receipt of Auditor of State Fraud-Reporting System Information

## **REVISED POLICY**

- BDDG - Minutes
- DJC - Bidding Requirements
- IGD - Cocurricular and Extracurricular Activities
- IGDJ - Interscholastic Athletics
- JECBC - Admission of Students From Non-Chartered or Home Education
- JED - Student Absences and Excuses
- DM - Deposit of Public Funds
- EBBA - First Aid
- EBCE-R - Protection for Reporting Safety and Fraud Violations
- EDE - Computer/Online Services
- GCD - Professional Staff Hiring
- GDC/GDCA/GDD - Support Staff Recruiting/Posting of Vacancies/Hiring
- IC/ICA - School Year/School Calendar
- IGAE - Health Education
- IGAI/IGAI - Family Life Education/Sex Education
- JEDA - Truancy
- JHG - Reporting Child Abuse and Mandatory Training
- ACAA - Sexual Harassment
- ACAA-R - Sexual Harassment Grievance Process
- DAB - General Revenue Fund Cash Balance

-approve the Ohio Department of Education and Workforce Operating Standards for Education of Children with Disabilities for the 2024-2025 school year, as attached.

-approve the recommendation from the Huron Public Library to appoint Mr. Will Folger as Trustee from January 1, 2025, through December 31, 2031.

-approve the Tiffin University Partnership agreement for CCP Courses for 2024-2025

-approve the job descriptions for Elementary School Assistant Principal and Director of Student Services.

-approve the following certified personnel action:

*Employment of the following staff, contingent upon a satisfactory criminal records check as required by law, possession of necessary State licensure, and past employment verification:*

Approve the following administrative contracts as listed beginning August 1, 2025.

- Doughty, Mark - Approve as Middle School Principal contract, one year, 215 days, as attached.
- Kucbel, Brian - Approve as Elementary Principal contract, three years, 215 days, as attached.
- Lenner-McDonald, Julie - Approve as Assistant Superintendent of Academic Affairs, three years, 225 days, attached.
- Vilks, Dayna - Approve as Director of Student Services, three years, 225 days, as attached.

-approve the following supplemental contracts for the 2024-2025 school year:

*Employment of the following staff, contingent upon a satisfactory criminal record check as required by law, possession of necessary State licensure, and past employment verification:*

**2024-2025 School Year**

Name	Area	Position	Building	FTE	Rate
Ashley, Allison	Athletics	Girls Track – Head Coach	High School	.25	\$1,607.16
Duffield, Joel	Athletics	Boys Track Assistant Coach	High School	1.00	\$4,017.90
Fialka, James	Athletics	Boys Tennis - Head Coach	High School	1.00	\$4,821.48
James, Robert	Athletics	Boys Track - Junior High	McCormick	1.00	\$2,410.74
Litz, Alison	Athletics	Softball - Assistant Coach	High School	1.00	\$4,017.90
McNulty, Ryan	Athletics	Boys/Girls Track - Assistant Coach	High School	0.00	Volunteer

Printy, Samuel	Athletics	Girls Track - Assistant Coach	High School	1.00	\$4,017.90
Roth, James	Athletics	Baseball - Assistant Coach	High School	1.00	\$4,017.90
Scott, William	Athletics	Boys/Girls Track - Assistant Coach	High School	0.00	Volunteer
Smith, Daniel	Athletics	Girls Track - Head Coach	High School	0.25	\$1,607.16
Wennes, Amy	Athletics	Girls Track - Junior High	McCormick	1.00	\$2,410.74
Wikel, Kimberly	Athletics	Swimming-Assistant	High School	1.00	\$4,017.90
Wiseman, William	Athletics	Boys/Girls Track - Assistant Coach	High School	0.00	Volunteer

#### Roll Call:

Mrs. Hartley	Yes
Dr. Laffay	Yes
Mrs. Hanners	Yes
Mr. Rager	Yes
Mrs. Mast	Yes

Motion Passed.

#### **Board Discussion**

First reading of Huron City Schools Policy

REVISED POLICY

- JP - Positive Behavioral Intervention and Supports
- GBCB - Staff Conduct
- BDC - Executive Sessions

Mr. Rager provided a facility committee update to the board. The subgroups reported out on their findings over the past couple months. There is a new option the group has been discussing which is a renovation of the high school and Woodlands as well as an addition to both facilities. We are reaching out to AVG to get an idea of the cost.

The Superintendent and Treasurer reviewed their goals with the board and the progress they are making towards those goals. The board provided feedback and believe they are both on track.

Motion Passed.

**New Business**

**Executive Session** - none

**Next Meeting**

The next regular meeting of the Huron Board of Education will be February 24<sup>th</sup> at 6:00 pm.  
The meeting will be held at the Board Conference Room (Tiger Union at HHS) of the Huron City School District Board of Education, 710 Cleveland Road West, Huron.

**Adjournment**

There being no further business to come before the Board, Mrs. Hinnners moved that the meeting be adjourned. The motion was seconded by Mrs. Hartley.

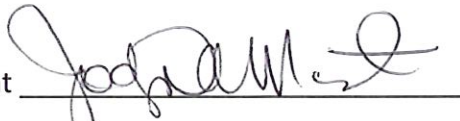
Roll Call:

Mrs. Hinnners	Yes
Mrs. Hartley	Yes
Dr. Laffay	Yes
Mr. Rager	Yes
Mrs. Mast	Yes

Motion Passed.

Mrs. Mast declared the meeting adjourned at 7:56 p.m.

Board President



Board Treasurer

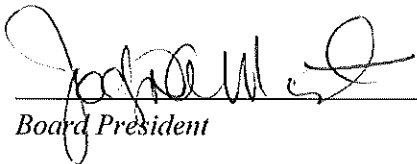


25-0008  
Adjournment

Certificate of Available Resources

Certificate  
Section ORC §5705.412

IT IS HEREBY CERTIFIED the Huron City School District Board of Education, Erie County, Ohio has sufficient funds to meet the contract agreement, obligation, payment or expenditure for the above, and has in effect for the remainder of the fiscal year and the succeeding fiscal year the authorization to levy taxes which, when combined with the estimated revenue from all other sources available to the district at the time of certification, are sufficient to provide operating revenues necessary to enable the district to operate an adequate educational program on all the days set forth in its adopted school calendar for the current fiscal year equal to the number of days instruction was held or is scheduled for the current fiscal year.

  
\_\_\_\_\_  
*Board President*  
\_\_\_\_\_  
*Board Treasurer*

Comments:

See ORC §5705.412

This certificate must be attached to any contract or order involving the expenditure of money with certain statutory exceptions.